

Annual Report and Financial Statements
of the Parochial Church Council
of the Ecclesiastical Parish
of St Paul, Winchmore Hill



for the year ended
31 December 2023

The Parochial Church Council

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Winchmore Hill ('the PCC') has responsibility, in conjunction with the Vicar and Churchwardens, to promote the mission and mission of the parish. This includes responsibility for maintaining the church building, St Paul's Church Hall, and St Paul's Lodge, and the proper stewardship of the church's financial position and other resources.

Membership

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM) or the PCC in accordance with the Church Representation Rules. Elected members serve a three-year term commencing at the conclusion of the APCM at which they are elected. By convention, PCC members normally do not serve for more than two consecutive terms (i.e. six years).



During the year beginning 21 May 2023 the following have served as members of the PCC:

Name	Type	Year elected	Office
Fr Daniel Sandham	Ex officio (licensed clergy)	n/a	Chair
Fr Pete Hopkins	Ex officio (licensed clergy)	n/a	
Phil Morehen	Ex officio (Churchwarden)	n/a	
Ann Petrides	Ex officio (Churchwarden)	n/a	Vice-Chair
Martyn Caswell	Ex officio (Deanery Synod)	2023	
Susan Chambers		2023	
Itzhak Matthai		2023	
John Hey		2023	
Michael Laurie		2023	
Pascale Louis-Louisy	Elected	2021	
George Agyekum	Elected	2021	
Paul Prigmore	Elected	2021	
Alan Davis	Elected	2022	
Tony Cooke	Elected	2022	
Wanda Atkins (Alison)	Elected	2022	Treasurer
Katherine Roberts (Kate)	Elected	2022	
Maggie Lindsay	Elected	2022	Electoral Roll Officer
Samantha Hine	Elected	2023	
Alison Perera	Elected	2023	
Andrew Woodward	Elected	2023	
Lola Cawood	Elected	2023	
Athena Foran	Elected	2023	
Rebecca Clark	Co-opted	2023	Secretary
Claire Knight	Co-opted	2023	Safeguarding Officer

Vicar's Report

Introduction

Writing my annual report is one of those jobs I never look forward to, but always end up enjoying. It forces me to reflect on a whole calendar year, and, as I both write my report and read those written by others, I never fail to wonder at the sheer amount of stuff we do – by God's grace – here at St Paul's. As much as an Annual Report is a requirement of being a charity registered with the Charities Commission, it is also a good opportunity to give thanks for all that God is doing here.

Worship, prayer and discipleship

The worship of Almighty God is central to the mission and ministry of the parish, and our regular celebration of the Eucharist is the source and summit of our life together.

The Sunday worship pattern we introduced in September 2021 is now properly embedded, and all three of our Sunday services have continued to flourish. Our average Sunday attendance in 2023 was 200 (132 adults and 68 children), which is the same figure as 2022. This number fluctuates, and is significantly lower, for example, during the summer holidays. At a time when church attendance nationally is declining we can be encouraged that this is not the case here at St Paul's. Nonetheless, our vision is to *grow* faith in Winchmore Hill, and this includes growing numerically. Increasingly Sunday worship competes with other demands in people's lives, and we are to encourage one another to make Sunday worship our priority.



We can also be hugely encouraged, not only by the number of children and young people who attend St Paul's, but also of the way in which their participation in our worship is growing. Visitors from other churches regularly comment on this, often with envy!

We celebrated our Patronal Festival – the Conversion of St Paul – with one of our All-Together Eucharists, and welcomed the Bishop of Lewes, the Rt Revd Will Hazlewood, as our preacher. These All-Together Eucharists, of which there were five over the course of the year, are wonderful opportunities for us to come together in worship as a church family.

During Lent we took part in the Diocese of London's live-streamed course *Prayer Practices for Lent*.



Holy Week and Easter is the climax of the Church's year, as we celebrate the mystery of the death and resurrection of Jesus Christ. This was observed beautifully this year. For the Holy Triduum I preached on the role of feet in the paschal story, having preached on hands the previous year. (For 2024 we welcome a guest preacher, lest I run out of suitable body parts.) The Easter Vigil – a dramatic and beautiful, but largely misunderstood and undervalued, liturgy) was the best attended we have had for many years.

338 people attended worship on Easter Day (including Easter Vigil on Saturday), and there were 204 communicants. This was a decrease from 2022, at least partly due to where it fell in the school holidays.

3rd Southgate, our sponsored scout group and using the Church Hall on Monday and Wednesday evenings, attended a number of parade services, and made their usual, poignant contribution to our keeping of Remembrance Sunday.

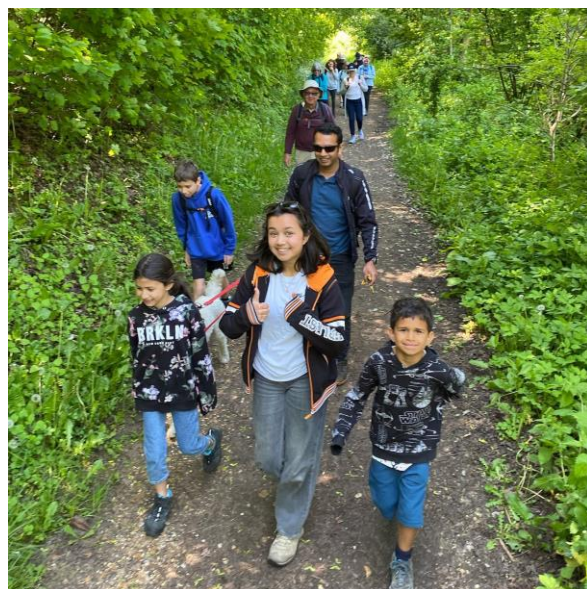
In the run-up to Christmas we had the usual and very full programme of school Christingles, Carols on the Green (see Outreach report), and Nine Lessons and Carols. 587 people attended church on Christmas Eve/Day, and there were 296 communicants. This was an increase from 2022, and a return to pre-pandemic Christmas attendance levels.

Our termly Choral Evensongs, each with its own theme, continued. In Lent we welcomed the Revd Rich Alldritt, Vicar of the neighbouring parish of St Thomas, Oakwood, as our preacher. Our summer term Evensong celebrated the Coronation of His Majesty King Charles, and the preacher on that occasion was the Revd Richard Bastable, Vicar of two parishes in the Kensington Episcopal Area. The previous day the Coronation was live-streamed in church.

There were 21 infant baptisms in 2023, two weddings, and the clergy officiated at 10 funerals, seven of which were held in church.

Catechesis is an important feature of our parish's life and culture. In June 14 children were confirmed, and five children received into the Church of England. Six adults confirmed, and one adult received. This was the Rt Revd Rob Wickham's last visit as Bishop of Edmonton, before taking up his new post as Chief Executive Officer of the Church Urban Fund.

In May we made a walking pilgrimage from Redbourn to St Albans, following in the footsteps of St Amphibalus.

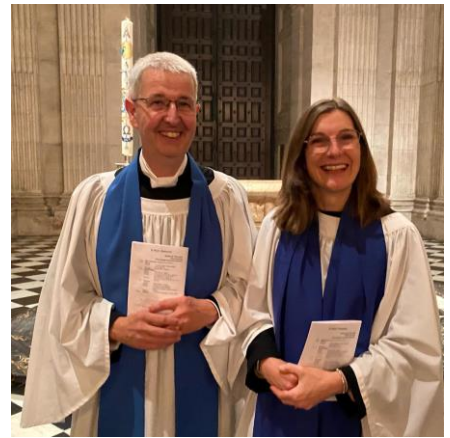


People

The Church is the Body of Christ, as St Paul reminds us, and it is made up of many members, each with their own distinctive tasks and callings. That is very true in a parish family, and is pivotal in ensuring that we continue to grow and flourish as the Church in this place.

Fr Pete Hopkins, our Assistant Curate, was ordained priest at Petertide at St Pancras, Euston Road, in what was Bishop Rob's final act as Bishop of Edmonton. He will continue to serve his title here until 2025. The Revd Christine Morton's permission to officiate (PTO) expired in 2023, bringing to a close 38 years of faithful ministry at St Paul's. 29 of these was as a priest, being among the first cohort of women to be ordained priest in the Diocese of London. Christine has been – and continues to be! – a precious gift to our church family, for which we give thanks to God.

The triennial re-licensing of Licensed Lay Ministers (LLMs) took place at St Paul's Cathedral in November. Mark Ashworth and Sarah Elkins were re-licensed by the Bishop of London, and continue to make a very valuable contribution to our ministry. Likewise Alison Perera, our Locally Commissioned Minister (LCM), who was also recommended for LLM training, to be licensed in 2024.



There were a number of staff changes in 2023. Elouise Nell resigned as full-time Children and Families Worker in August, and was re-appointed on a new part-time basis in November.

The planned restructuring of the Parish Office took place in March. Hilary Crocker, who had served as Parish Administrator for over a decade, became our Officer Manager and Vicar's PA, and we appointed James Wilson as Facilities Manager. James resigned in October, and was replaced by Ayse Eris. Christopher Foreman continued as our Director of Music.



Ann Petrides continued as churchwarden, and Phil Morehen replaced Will Sheldon at the Annual Meeting of Parishioners. The churchwardens do a colossal amount of work behind the scenes, not least in supporting me, and I am hugely grateful for them. They are in turn supported in their Sunday ministry by a number of loyal duty wardens and a team of welcomers (officially known as sidesmen).

I am constantly mindful that the ministry of the parish thrives because of a large number of volunteers who play all sorts of significant roles. Like most churches, our volunteer numbers have decreased since the pandemic, and this remains one of our greatest challenges. This serves to make me even more appreciative of our volunteers, and the reports which follow from the various committees and activities is a testament to their commitment, energy, support and dedication.

On a rather different note, a special link exists between St Paul's and the neighbouring parish of Holy Trinity, whereby the Vicar of St Paul's is the patron of the living at Holy Trinity. After Fr Richard Bolton's retirement in the summer, the Bishop lifted the suspension of presentation, and so I was able to exercise my rights of presentation, and became the first Vicar of St Paul's to do so since Francis Lampen presented Malcolm Gray in 1975! I was privileged to be part of the recruitment process for a new vicar, and duly presented Fr Simon Morris to be inducted by the Bishop of Fulham in September.



Schools

St Paul's Church of England Primary School continues to be an important part of our parish's life.

As Vicar, I am an *ex officio* governor, and have been elected as Vice Chair of the Governing Board. Dilani Dassenaik and Jill Ashcroft are the foundation governors who represent the

PCC. Three other regular members of our congregation serve as governors in different capacities, among them Theresa Davis, who is Chair of the Governing Body.

In December, just before Christmas, the school received its statutory Ofsted inspection, and I was part of a team of governors who met with the inspectors. This was the first time the school had been inspected since 2013. Ofsted's judgment was 'Good', and the inspection report can be read on the school's website.

A team of clergy and ministers from the churches which feed into the school lead Collective Worship every week, and also assist with RE. A Whole School Service takes place twice a term in St Paul's Church, and the Eucharist is celebrated with Years 5 and 6 in each half term in different locations. Additionally, KS1 and KS2 celebrated Thanksgiving Services in May, Year 6 gathered with parents and families for their Leavers' Service in July, and the two Christingle services in the run-up to Christmas were as beautiful as ever.

We take great pride in our church school, and are very thankful for the hard work and dedication of its staff.

Keble Preparatory School is the only other school in the parish. I led an assembly for Harvest in September, and Fr Pete led their Carol Service which took place in church in December.

The PCC

The PCC met six times during 2023 in the Howley Hall of the Church Hall. In addition to standard business the PCC:

- continued its implementation of our vision and strategy *Growing Faith in Winchmore Hill*;
- in consultation with the Church Hall Redevelopment Working Group, continued discussions about the future refurbishment of the church hall, appointing Erect Architects, and authorising funds for the first stages of design;
- discussed, and appointed a working group, to implement a planned giving campaign, *Give to Grow*;
- recommended the renewal of licences for our Licensed Lay Ministers, Sarah Elkins and Mark Ashworth, and approved to recommend Alison Perera for this ministry;
- discussed the future of the role of the Children and Families Worker, reducing this post to half-time;
- having been authorised to appoint a new Independent Examiner by the Annual Parochial Church Meeting in May 2022, appointed Clare Matthai;
- renewed its safeguarding policy and procedures.

The Standing Committee, which comprises the Vicar, Churchwardens, Treasurer and Secretary, met between PCC meetings to enact other items of business.



Looking to the future

We enter 2024 with confidence and hope for the future. Now that our architects have worked up plans for the refurbishment of the Church Hall, one of our major focusses will be fundraising for this major project. This will be an exciting project. Not only is our Church Hall used by a variety of church and church-related groups (Sunday School, Toddler Group, uniformed organisations, Mothers' Union), but it is also used every day by a great variety of groups from the local community. This includes a nursery school every weekday, choirs, yoga classes, a dance school, a diabetes drop-in, and lots more. It's a popular venue for children's parties at weekends. Fundraising significant amounts of money can be a daunting task, but we know that we undertake this with a huge amount of good will for a building used by some many in our community, and knowing that this – like everything we do at St Paul's – is done by God's grace.



Fr Daniel Sandham, Vicar and Chair of the PCC

Report on the Fabric of the Church (Church and Premises)

The church, church hall and curate's house have all undergone routine, minor maintenance, and during the year all the required statutory tests on gas and electricity supplies and installations were satisfactorily carried out. New carbon monoxide alarms have been installed near all the boilers in the church hall and curate's house.

Roof and Stone repairs: Alex Veal of ART Architects was appointed to prepare a tender package for the roof and stone repairs which were identified in the Quinquennial inspection report. The scope of the repairs was extended to include repairs to the finials on the Reredos. The tender package has been received and we are seeking approval from the Archdeacon to carry out these works and will be looking at options for funding and tendering these works during 2024.



Asbestos surveys: We have had approval for a Refurbishment Asbestos survey of the Church and Church Hall and a re-inspection of the curate's house. These surveys will be completed in early 2024. The refurbishment surveys must be completed before any work to the Church or Church Hall can commence.

Refurbishment of church and hall: Over the summer the Church Hall Working Group invited six architectural practices to tender for the design of the Church Hall refurbishment. We received four returns, and two architects were interviewed. Following this Erect Architects were appointed. Erect then prepared a series of refurbishment options which were reviewed by the Working Group and this feedback was incorporated into the final proposals which were presented to the PCC in January 2024.



Andrew Woodward, Chair of Church and Premises Committee

Children and Families

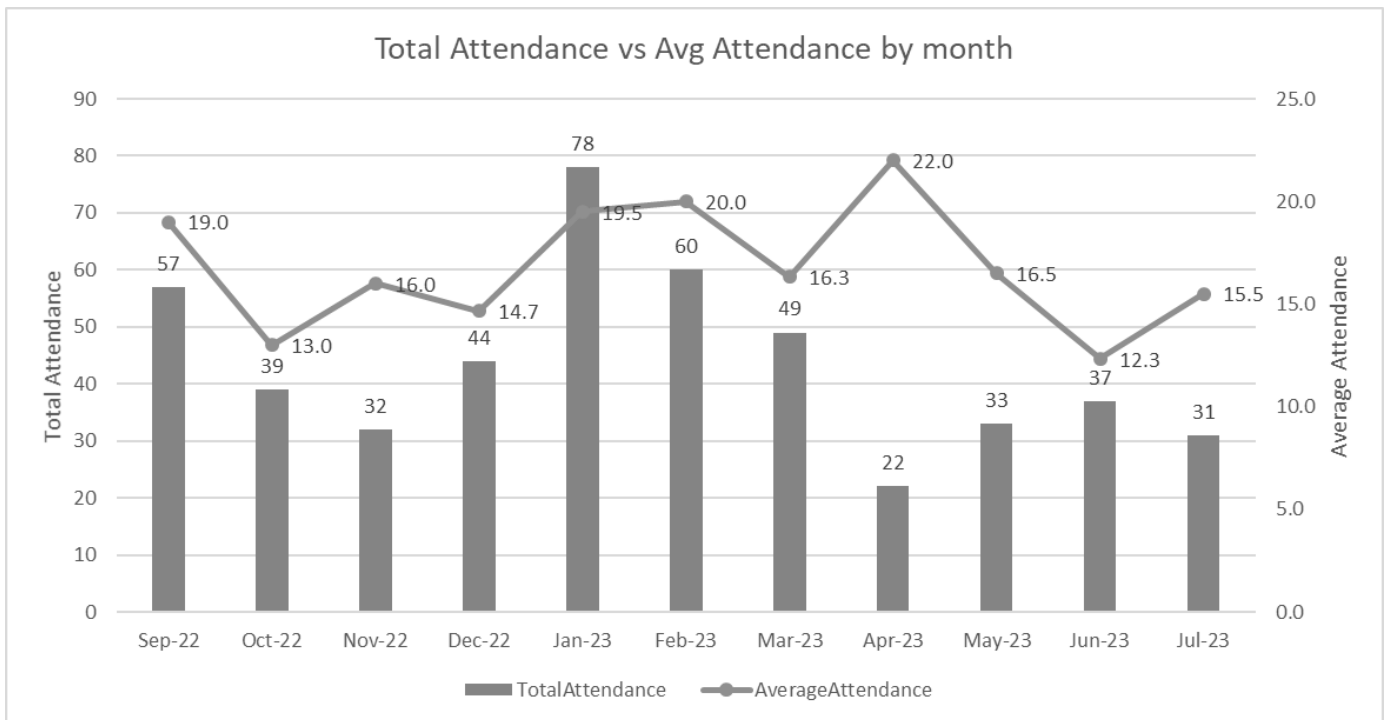
Sunday Children's Groups

Our volunteer team have continued to grow faith in our children's ministry this year and use the *Roots on the Web* resources to engage with the children. We are grateful for each one of them who have made this ministry possible. We recruited more volunteers and are steadily growing the volunteer team. For the year we have had 22 volunteers serving in the Sunday Children's Groups. The strategies employed over the year to recruit volunteers looked as follows:

- Volunteer pamphlets handed out at the end of the various church services
- Requested volunteer assistance during the notices in church from time to time
- Emails to parents/carers of Sunday School children requesting volunteers
- Directly asking parents of children to join as Sunday School volunteers (at least 5 of our new volunteers were recruited this way).

In total, we have had 97 unique children over the three groups (Sparks, Ignite and Ablaze) attending one or more Sunday School sessions over the year. These groups all take place in different rooms in the Church Hall. Please see the summary of average attendance below.

Month	NumberSessions	TotalAttendance	AverageAttendance
Sep-22	3	57	19.0
Oct-22	3	39	13.0
Nov-22	2	32	16.0
Dec-22	3	44	14.7
Jan-23	4	78	19.5
Feb-23	3	60	20.0
Mar-23	3	49	16.3
Apr-23	1	22	22.0
May-23	2	33	16.5
Jun-23	3	37	12.3
Jul-23	2	31	15.5



Toddler Group

We have had eight parent volunteers over the year who helped with setting- and clearing-up of this group, which takes place in the main hall of the Church Hall. The children and parents enjoy play time with Christian children’s songs playing in the background, and we set-up three activity tables for them. At the end of every session all the parents and children help to clear up while our clear up song plays, and then we have a guitar sing-a-long with Fr Pete and me.

We have on average 15 children and their parents/carers join us each Wednesday afternoon during term-time.

We are very thankful for the five Mothers’ Union volunteers who have continued on the refreshments rota organised by Sue Chambers.

We were very happy to receive some new toys bought with surplus from the toddler group by the Mothers’ Union Treasurer, Will Sheldon. We received some new prams, play dough play and kinetic sand which the children love! We are also thankful for the toy donations received from parents and church members.



Joyful Noise

We are recruiting for more intercessors for the Joyful Noise service as some of our volunteers have stepped down for the summer and have joined other rotas in the church.

Children’s crafts (following the lectionary) and a baby section with toys have been prepared in the hall for families after 9.15am service this year, which has worked well.

ChurchSuite

In addition to attendance monitoring and volunteer rotas, this term *ChurchSuite* has been used for its calendar function; Sunday school sessions, Toddler group attendance and events have

been posted there. We also used a QR code redirecting to the Event page on *ChurchSuite* to book the Pancake Party tickets.

Family events and activities

For the Patronal Festival children performed a dramatized reading of St Paul's conversion during the service and we had doughnuts in the Church Hall after the service.

Countdown to Easter Calendars and *Dust and Glory* Lent resources were purchased in bulk to get discounted prices for Lent resources for families.

On Shrove Tuesday we hosted a Pancake Party in the Church Hall to prepare for Lent, a talk was offered on the meaning of Shrove Tuesday, children were able to make and decorate their own pancakes during a pancake making workshop, pancake themed games were played and the children had a pancake flipping competition to beat Fr Daniel's record.

Children took part in the Good Friday children's liturgy. Easter Boxes were available for order and available for collection after the Palm Sunday service. Easter boxes included a Holy Week cross shaped calendar to decorate, a story book on the Easter Story, Easter eggs and a few Easter themed crafts.

A Sunday School Volunteer Tea Afternoon took place in April to give thanks and show appreciation for the volunteers' contributions to this ministry, for their love and dedication to the Sunday School children

A small group attended and enjoyed Messy Cathedral at St Paul's Cathedral on 1 April.

For the Coronation of King Charles III children's packs were made for children attending the Coronation live-stream. They included crowns and some colouring in activities for the children to do while families watched the coronation.

Elouise Nell, Children and Families Worker

Music

Only a few years ago our robed choir had sixteen people on board. Since then a number of people have left for various reasons or moved out of the area altogether, and there was one death in 2022. We now only have seven regular members. I think I can say they are doing a great job in leading the singing in weekly services, as anyone listening to the streamed services will find out. They also sing carefully chosen anthems which can enhance the message of the service. But we need more people to join us. We are a warm and welcoming bunch of singers. Some are very experienced, others less so, that does not matter, there are no auditions. We practise every Friday in the church at 7.30. We fully realise not everyone can make it every single





week but we would welcome fresh faces and voices. There must be people in a church with over 400 on the membership roll who can sing! There is a lively social scene with meals in local venues and members' homes. Singing is for everyone and is an all-age activity with benefits for mental and physical health and well-being.

Some flagship events are the three termly Choral Evensongs. In March 2023 we had a Lenten themed Evensong followed by a Coronation Choral Evensong in May, then an Evensong in October built around the music of two composers who died in 1623, 400 years ago. These were well attended with nibbles after the service. The Nine Lessons and Carols service was another major highlight. We led the popular

Songs of Praise favourite hymns event in February and assisted in Carols on the Green.

The band help to lead the music for the five annual All-Together Eucharists. We use the church's magnificent grand piano, and we also have a trumpeter and drums, occasionally a guitar and a vocal soloist. But again we would welcome more instrumentalists to get involved and join us.

The Sunday School choir have recently started singing special songs for key services and this is likely to continue and increase. There is much potential here.

Christopher Foreman, Director of Music

Social and Fundraising

Our May Fair in the Church Hall and car park was a lovely family event with our usual crowd-pleasing bouncy castle, BBQ, Pimm's stall, tombola, secondhand toys and books as well as the much loved homegrown plant stall to name but a few. The event raised just over £3,000. So, all in all a good event.



The Vicarage garden party was such a lovely event social event for all generations. This year we outsourced the catering to Cooking Champions, which was delicious.

However, we did have to increase the cost this year to be £17 adult, £8 child and £47 a family, which might have put some people off. However, it was a lovely well attended event and the sun shone and we all enjoyed the glorious Vicarage garden while sipping a glass of Pimm's. Next year we will be looking at more in-house catering to help reduce the cost of the tickets.

Our first event of 2024 is our Bring and Share event, which we hold every other year. This is a lovely social event for the congregation to bring a plate of their favourite food to share in the hall and catch up after the Christmas season. We sell refreshments on the day which make a small amount of money. It is always a lovely event to start the new year.

Samantha Hine, Chair of Social and Fundraising Committee

Outreach

The Outreach Committee had a great year! In February we ran a Pancake Party on Shrove Tuesday which was well attended. It was a brilliant event which brought together families from both Sunday School and Toddler Group.

We supported APAP (All People All Places) throughout the year with both volunteers and food deliveries to the day centre that they have been running in Pymmes Park. As usual part of the money raised from Carols on the Green was also donated to APAP.

We spent the autumn term planning Carols on the Green which was a huge success. It drew large crowds and raised over £4,800 for homeless charities. The Outreach Committee all contributed so much to make this event a success as did so many other people from the St Paul's church family. It was certainly a brilliant way to engage with our local community!



This year some of the Outreach Committee also supported the CAP (Christians Against Poverty) Christmas Dinner in Enfield. Our Outreach Committee members helped to provide, cook and serve the food! This was a Christmas Dinner for vulnerable people that around 30 people attended. The event was a great opportunity to do outreach at Christmas time alongside volunteers from other churches from the local area.

So praise God for the Outreach Committee! And we hope to find more new and creative ways to do outreach in Winchmore Hill and the surrounding area in 2024!

Fr Pete Hopkins, Chair of the Outreach Committee

Pastoral Care

The Pastoral Team was set up and appointed during 2020/2021 and currently has nine members including the clergy. This ministry supports all the other ways that pastoral care takes place in the parish. Jane Reed is the co-ordinator and reports to Fr Daniel and the Ministry Team.

Prayer and listening ministry is offered after the Sung Eucharist once a month and members of the team also join coffee after Joyful Noise to chat to our younger children and families. If someone who comes forward for prayer support wishes to continue the conversation, then they can book further sessions, but the majority of conversations happen during pastoral visits. Prayer Ministry also includes prayers that people might want to say for someone else.

During 2022, there were 18 parish households who were kept in touch with through visits, phone calls or Holy Communion. The majority of these are those that are housebound, bereaved, sick or troubled. Very sadly eight members of the congregation died in 2022.

The St Paul's Neighbourhood Support Team (NST) continues to operate with members of the NST team attached to households who live near to them. This team is run by Carla Aylott; Jane and Carla work together to ensure that households have neighbourly support from the team and also that information from Church is received by the households who may not have online services. The NST also alert the pastoral team to people who may need extra support. These are people who are able to get to church but are generally live on their own, or have been recently sick or bereaved.

The Pastoral team has been trained to lead listening and prayer ministry. It continues to meet every other month for ongoing support, development and discussion about topics that are helpful to our ministry. In the Summer of 2022, Jane attended a pastoral training course run for those in pastoral roles by the Stepney area.

Jane Reed, Pastoral Care Coordinator

Charities

A total of £1747.60 was raised for The Nightingale Cancer Support Centre, our annual charity during 2022/3.

Christian Aid is our annual charity 2023/24. By the end of 2023, £969.27 had been raised for this charity. Special thanks go to Sue Jeffreys and her Community Choir whose concert in the autumn raised £285.46 of this total. The Bangers and Mash evening with music hall entertainment, held in November in the Church Hall, raised £455.50. This was shared between Christian Aid and Alzheimer's Research.



The sale of poppies in November raised over £100 for the Royal British Legion. Food donations left in the church porch throughout the year are available for local households experiencing food poverty. Surplus food is shared between the North Enfield Foodbank and outreach projects organised by neighbouring churches.

Our Harvest Festival gifts and Christmas food donations were sent to the North Enfield Foodbank.

Our Mothers' Union donated £700 to support a number of charitable projects in the UK and overseas organised by the Worldwide Mothers' Union. At Christmas 2023, MU members also donated 22 shoeboxes of gifts that were distributed to vulnerable people and refugees living locally, twenty eight £10 and £15 gift cards to the charity PACT for prisoners to give their children as Christmas gifts, and also many new children's books and games that were distributed via the Foodbank.

Susan Chambers, Chair of the Charities Committee

Safeguarding

Our parish safeguarding dashboard was promoted to Level 2 due to good progress made at Level 1.

Actions from PCC meetings:

- The PCC accepted section 7 of the parish handbook as the adopted procedure. (see parish safeguarding handbook) for dealing with safeguarding allegations or concerns.

Training:

- 17 members of the PCC have completed relevant safeguarding training, basic and foundation including 3 members who have also successfully completed the leadership training.

We celebrated Safeguarding Sunday on 19 November to raise awareness of the issues around safeguarding. The children at both Joyful Noise at the Sung Eucharist learnt a special 'Roar' song, Fr Daniel preached about safeguarding, and I spoke the congregations.

Claire Knight appointed as Parish Safeguarding Officer

Jessica Kafizas appointed as Deputy Safeguarding officer

Claire Knight, Parish Safeguarding Officer

Enfield Deanery Synod

The Deanery Synod met three times during 2023. These meetings are open to all members of the Anglican churches in Enfield.

Spring 2023 at Christ Church, Cockfosters

The Revd Stephen Gallagher, Area Dean, welcomed members to the meeting, and the Revd John Tuckwell gave the opening prayers.

Jane Reed spoke about All People All Places reporting that the roving night shelter had been discontinued, being replaced by a day centre at Pymmes Park operating three days a week. A pre-cooked vegan lunch is provided on Wednesdays and anyone interested in volunteering should contact Sue Johnson, the Lay Chair.

A Musical Devotion for Lent. David and Nikki Hooke from Christ Church, Cockfosters led the Deanery in prayer and contemplation using the parable of the prodigal son followed by a beautiful version of Psalm 23.

There was also a short video presentation on Local Houses of Prayer.

Summer 2023 at St Peter & St Paul, Enfield Lock

The Revd Stephen Gallagher, Area Dean, opened the meeting with prayer and welcomed members to the parish.

Elections were held for Officers and also members of the Standing Committee. A short talk was given on the role of the Treasurer and how Deanery funds were spent.

London Diocesan Board for Schools: Two school governors were appointed to Bishop Stopford and St Andrew's, Enfield. A brief address was given describing the role of a school governor.

After the meeting finished, refreshments were provided in the Vicarage garden giving the opportunity to meet and talk with other members of the Synod.

Autumn 2023 at St Alphege, Edmonton

The meeting was opened with prayer and members were welcomed to the parish by the Revd Stephen Brown.

Deanery School Governors were appointed to local schools Bishop Stopford and St Michael's Brigadier Hill. Also, there was an appointment to Enfield SACRE (Standing Advisory Council on Religious Education). This is a body set up to advise the Local Authority on matters related to Religious Education and Collective Worship in local schools.

The main item on the agenda was an introduction to The Grow Course by Katy Lysak and Simon of CCX (The Gregory Centre for Church Multiplication), an initiative by the Diocese of London and based near St Paul's Cathedral.

The Grow Course aims to help churches to grow in health, depth and impact to reach new people. The initiative which was started in 2016 is an intensive course undertaken over several weeks, usually by a cohort of churches.

Church growth is not just about numbers, it is about going deeper in our relationship with God and loving those in our communities. Every church was started for these reasons but maintaining that can be difficult in a world that is constantly changing. The Grow Course helps churches think through being intentional about growing in health, depth and impact through the use of course materials, learning communities and coaching for the church leader.

Michael Laurie, Deanery Synod Representative

Financial Report

There was a surplus of £27,255 on the General Fund (i.e. funds that are unrestricted and not designated for other purposes) in 2023. This was better than had originally been expected. Reasons for this include a legacy of £10,000 and income from investments has continued to be higher than has been the case for many years. We had also been anticipating more expenditure in 2023 on works due to be carried out to the roof and stonework identified in the quinquennial report.

It is encouraging to see that planned giving (and hence Gift Aid recoverable) increased in 2023. This was mainly due to the *Give to Grow* stewardship campaign. As a result of this, some 26 families are now signed up to the Parish Giving Scheme generating regular monthly income of £760 (including Gift Aid). Loose plate collections also increased due, in part, to the use of the card machine and QR codes which make it easier to contribute in this way.

Church Hall lettings were down by around £3,000. It is likely that this is partly due to the fact that 2022 saw a large number of casual lettings for parties and events postponed from previous years due to Covid which was not the case in 2023. It is also the case that, following a price increase, some regular users responded by decreasing their use of space or reducing the amount of time they rented for. We are actively looking for new groups to take regular space in the various rooms.

The rent from letting out St Paul's Lodge (£3,800) covered the costs of the payments to the Diocese for Fr Pete's flat in the first two months of the year. He and his family moved into the Lodge in March 2023.

Assistant staff costs reduced by £13,650 in 2023. This was due to the fact that we did not have to pay the Diocese for Father Pete's accommodation from March and were without a Children and Families Worker (C&FW) for the last 4 months of the year. A part time C&FW was appointed from January 2024. The costs for this (around £14,000) will now need to be financed from General Funds as the Restricted C&FW fund only had a balance of £835 at the end of 2023.

General Church running costs remained fairly steady. It was agreed that preparatory costs for the roof and stonework repairs mentioned above should be financed from the Flaherty Fund. This Restricted Fund can only be used for repairs and maintenance to the Church. Running costs for the Hall increased as expected partly due to an increase in cleaning and maintenance costs. We had been expecting this to be the case once the Facilities Manager was appointed. There was also some expenditure (£8,040) associated with the cost of design and brief work for the major refurbishment project for the Hall. This was financed from Designated Funds as per Note 14 of the accounts. We have been very fortunate that our energy contracts were fixed before the huge increase in costs. This comes to an end in March 2024 so we are likely to see a fairly substantial increase going forward.

The PCC were very grateful to St Paul's Trust for the regular grant of £5,300 towards the salary of our Parish Administrator. However, the Trust has informed the PCC that this will be the last year that it will be making this grant. The administrative staff costs were higher in 2023 than 2022 due to the appointment of a Facilities Manager in March. In 2024 costs may be slightly higher again as we recruit a new Office Manager and Vicar's PA (Hilary Crocker,

the current post holder, is due to retire in 2024) and will have a full year of costs for a Facilities Manager.

Restricted Funds are detailed at Note 5 of the accounts. Reference to both the Flaherty Fund and C & FW Fund have already been made earlier in this report. The Church Furnishings Fund was used for the cost of building a new stable for the crib figures purchased in 2022 and some vestments were purchased after a donation for that purpose was made. The Hey Fund is restricted to expenditure on the church building. These and other funds (which are self-explanatory) have seen little or no change.

The PCC considered its reserves policy at a meeting on 11 March 2024 and approved the following:

It is the policy of this church to keep three months general running costs (hall, church, staff and Common Fund) and a term's hall income in reserve to cover unforeseen emergencies.

Based on annual expenditure of around £208,000 (as per the 2024 budget) and Hall income of £75,000 per annum this would be about £77,000. As at the 31st December 2023 our free general reserves were £140,113 so we are still in a good place. However, this is likely to decrease rapidly once the major Hall refurbishment project starts.

Alison Atkins, Treasurer

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the trustees by:

The Revd Daniel Sandham
Chairman of the PCC

Mrs Rebecca Clark
PCC Secretary

11 March 2024

**PAROCHIAL CHURCH COUNCIL ST PAUL'S CHURCH, WINCHMORE HILL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2023 £	TOTAL 2022 £
INCOME AND ENDOWMENTS FROM:						
Donations and Legacies	3a	117,062	5,999	0	123,061	181,842
Other Trading Activities	3b	77,112	0	0	77,112	80,048
Charitable Activities	3c	16,889	0	0	16,889	18,660
Investment Income	3d	10,570	1,274	0	11,844	4,239
Other Income	3e	3,932	0	0	3,932	19,906
TOTAL INCOME		225,565	7,273	0	232,838	304,695
EXPENDITURE ON:						
Raising Funds	4a	923	0	0	923	3,147
Charitable Activities	4b	196,591	26,503	0	223,094	409,601
Other Expenditure	4c	796	0	0	796	3,742
TOTAL EXPENDITURE		198,310	26,503	0	224,813	416,490
NET INCOME/ (EXPENDITURE)		27,255	-19,230	0	8,025	-111,795
GAIN/(LOSSES) ON INVESTMENTS						
Realised		0	0	0	0	0
Unrealised		0	1,369	0	1,369	-1,941
Total Funds Brought Forward		163,826	152,510	128,680	445,016	558,752
TOTAL FUNDS CARRIED FORWARD		191,081	134,649	128,680	454,410	445,016

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.
The notes on pages 19 to 26 form part of these financial statements.

PAROCHIAL CHURCH COUNCIL ST PAUL'S CHURCH, WINCHMORE HILL

**BALANCE SHEET
AS AT 31ST DECEMBER 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	31-Dec 2023 Total £	31-Dec 2022 Total £
Fixed Assets						
Tangible assets	2a	0	0	128,680	128,680	128,680
Investment assets	2b	0	15,914	0	15,914	14,546
		<u>0</u>	<u>15,914</u>	<u>128,680</u>	<u>144,594</u>	<u>143,226</u>
Current Assets						
Debtors	8	16,033	0	0	16,033	85,843
Cash at bank and in hand	6	35,024	0	0	35,024	20,897
Short Term Deposits	7	142,856	125,013	0	267,869	206,748
		<u>193,913</u>	<u>125,013</u>	<u>0</u>	<u>318,926</u>	<u>313,488</u>
Creditors: amounts falling due within one year	9	-2,832	-6,278	0	-9,110	-11,698
		<u>191,081</u>	<u>118,735</u>	<u>0</u>	<u>309,816</u>	<u>301,790</u>
NET CURRENT ASSETS						
TOTAL ASSETS less current liabilities		191,081	134,649	128,680	454,410	445,016
NET ASSETS		191,081	134,649	128,680	454,410	445,016
Funds of the Charity						
General Funds		140,113	0	0	140,113	104,818
Restricted Funds	5	0	134,649	0	134,649	152,510
Designated Funds	14	50,968	0	0	50,968	59,008
Capital Funds:						
Permanent Endowment Funds	2a	0	0	128,680	128,680	128,680
Total Funds		191,081	134,649	128,680	454,410	445,016

Approved by the PCC on 11th March 2024 and

Signed on their behalf by

PAROCHIAL CHURCH COUNCIL ST PAUL'S CHURCH, WINCHMORE HILL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

1. ACCOUNTING POLICIES

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards, the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS 102 (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Charities Act 2011 but a cashflow statement is not included as the PCC's income is below £500,000.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowments was established.

restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted Funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. The diocesan quota or parish share is accounted for when due. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for Gross.

Fixed Assets

Consecrated and Beneficed property is excluded from the accounts by s.10(2) of the charities Act 2011. No value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments are valued at market value at 31st December.

**PAROCHIAL CHURCH COUNCIL ST PAUL'S CHURCH, WINCHMORE HILL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Changes in Accounting policies and previous accounts

There have been no changes to the accounting policies (variation rules and methods of accounting) since last year.

Basis of preparation:

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011 and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (Charities SORP (FRS 102)).

Conduit Funds:

Conduit Funds are monies received for third parties and do not belong to the PCC. The incoming funds and outgoing payments are excluded from the Statement of Financial Activities. Any conduit funds in hand at the year end are shown as creditors in the accounts.

2a. TANGIBLE FIXED ASSETS

		Freehold Land & Buildings Endowment £	Church Organ £	Church Equipment Unrestricted £	Office Equipment Unrestricted £	Total £
EQUIPMENT						
Cost	01/01/2023	115,138	13,542	5,122	4,089	137,891
Additions		0	0	0	0	0
Cost at	31/12/2023	<u>115,138</u>	<u>13,542</u>	<u>5,122</u>	<u>4,089</u>	<u>137,891</u>
Depreciation	01/01/2023	0	0	5,122	4,089	9,211
Charge		0	0	0	0	0
Depreciation at	31/12/2023	<u>0</u>	<u>0</u>	<u>5,122</u>	<u>4,089</u>	<u>9,211</u>
Net Book Value	31/12/2023	<u>115,138</u>	<u>13,542</u>	<u>0</u>	<u>0</u>	<u>128,680</u>
Net Book Value	31/12/2022	115,138	13,542	0	0	128,680

The freehold land and buildings brought forward comprise the curate's house (The Lodge), the church hall and improved access work and are stated at historical cost less grants received (of £128,000). They are insured for £243,474 and £3,330,000 respectively. (2022: £213,201 and £2,960,000)

The consecrated and beneficed property and movable church furnishings are insured for £13,300,000 (2022: £11,820,000).

The church organ is stated at historical cost and is insured as part of church property.

As at 31/12/23 there were no capital commitments (31/12/22: Nil)

2b. INVESTMENT ASSETS

As explained in note 1, investments are stated at market value and comprise of 704 shares with the Central Board of Finance:

	VALUE 2023 £	VALUE 2022 £
	<u>15,914</u>	<u>14,546</u>

PAROCHIAL CHURCH COUNCIL ST PAUL'S CHURCH, WINCHMORE HILL

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023**

3. INCOME AND ENDOWMENTS FROM:	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2023 £	TOTAL 2022 £
a) Donations and Legacies					
Planned Giving					
Covenanted, Gift Aided and Other (regular)	74,280	0	0	74,280	69,069
Income Tax & Gift Aid Recoverable	16,771	0	0	16,771	15,320
Collections	9,128	0	0	9,128	5,945
Grants	0	5,296	0	5,296	75,296
Donations	6,883	703	0	7,586	7,204
Legacies	10,000	0	0	10,000	9,008
	117,062	5,999	0	123,061	181,842
b) Other Trading Activities					
Church Hall Lettings	77,112	0	0	77,112	80,048
	77,112	0	0	77,112	80,048
c) Incoming Resources from Charitable Activities					
Sales, Fairs etc.	4,595	0	0	4,595	9,528
Social Functions, Coffee etc.	5,465	0	0	5,465	1,621
Church Magazine	1,414	0	0	1,414	1,329
Church Fees	5,415	0	0	5,415	6,182
	16,889	0	0	16,889	18,660
d) Investments					
Dividends	0	435	0	435	433
Interest	10,570	839	0	11,409	3,806
	10,570	1,274	0	11,844	4,239
e) Other Income					
Lodge Rent	3,800	0	0	3,800	19,000
Pilgrimage Income	91	0	0	91	838
Other Income	41	0	0	41	68
	3,932	0	0	3,932	19,906

PAROCHIAL CHURCH COUNCIL ST PAUL'S CHURCH, WINCHMORE HILL

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023**

4. EXPENDITURE ON:

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2023 £	TOTAL 2022 £
a) Raising Funds						
Cost of fund raising		923	0	0	923	3,147
		923	0	0	923	3,147
b) Charitable Activities						
Grants to Other Charity		86	0	0	86	1,000
Cost of Social Events		5,260	0	0	5,260	1,961
Ministry:						
Diocesan Quota		101,875	0	0	101,875	101,888
Clergy Expenses		1,699	0	0	1,699	1,533
Recruitment costs		0	75	0	75	798
Assistant staff costs	10	4,316	16,293	0	20,609	34,261
Other		804	0	0	804	1,304
Church Running Costs		10,480	3,058	0	13,538	10,432
Upkeep of Services		2,748	940	0	3,688	6,419
Music		5,480	841	0	6,321	6,883
Upkeep of Grounds		27	0	0	27	315
Vicarage Costs		539	0	0	539	588
Church Management & Administration:						
Administrator's Salaries	10	9,629	5,296	0	14,925	12,691
Parish Office		7,225	0	0	7,225	5,625
Church Hall Running Costs		26,897	0	0	26,897	21,485
Church Hall major repair work		9,683	0	0	9,683	192,725
Independent Examiners Fee	9	50	0	0	50	700
Insurance		9,793	0	0	9,793	8,993
		196,591	26,503	0	223,094	409,601
c) Other Expenditure						
The Lodge		670	0	0	670	2,788
Pilgrimage costs		75	0	0	75	886
Miscellaneous		51	0	0	51	68
		796	0	0	796	3,742

PAROCHIAL CHURCH COUNCIL ST PAUL'S CHURCH, WINCHMORE HILL

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023**

5. RESTRICTED FUNDS

	Balance* 01/01/23 £	Income £	Expenditure £	Transfer £	Revaluation £	Balance 31/12/23 £
Garden of Rest						
Shares at valuation date	14,545	0	0	0	1,369	15,914
Short Term Deposit & dividends	2,416	453	0	0	0	2,869
Flaherty Fund	101,800	0	-3,058	0	0	98,742
Children & Families Worker Fund	17,203	0	-16,368	0	0	835
Hey Fund	1,396	0	0	0	0	1,396
Music Fund	14,913	821	-841	0	0	14,893
St Paul's Winchmore Hill Trust*	0	5,296	-5,296	0	0	0
Church Furnishings	237	703	-940	0	0	0
	152,510	7,273	-26,503	0	1,369	134,649

*The financial activity of the separately registered charity (no. 285596) St Paul's Winchmore Hill Trust is not included, only amounts donated in accordance with the policies stated in Note 1.

6. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec 2023 £	Total 31-Dec 2022 £
Royal Bank of Scotland Accounts	35,024	0	35,024	20,897
	35,024	0	35,024	20,897

7. SHORT TERM DEPOSITS

	Unrestricted Fund	Restricted Fund	Total 31-Dec 2023	Total 31-Dec 2022
Garden of Rest	0	405	405	387
Bequest Fund	3,938	14,793	18,731	17,909
Reserve Account	138,918	109,815	248,733	188,452
	142,856	125,013	267,869	206,748

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec 2023 £	Total 31-Dec 2022 £
Tax Recoverable	16,033	0	16,033	15,313
Trust grant for Hall subsidence costs	0	0	0	70,000
Rent Receivable & other debtors	0	0	0	530
	16,033	0	16,033	85,843

PAROCHIAL CHURCH COUNCIL ST PAUL'S CHURCH, WINCHMORE HILL

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**9. CREDITORS ACCRUALS AND DEFERRED INCOME:
AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec 2023 £	Total 31-Dec 2022 £
Creditors and accruals	2,465	0	2,465	3,658
Hall Prepayments	367	0	367	450
Agency Collections*	0	6,278	6,278	6,890
Independent Examiners Fee	0	0	0	700
	2,832	6,278	9,110	11,698

*Agency Collections are funds held by the PCC for other charities. At the end of 2023 this was mainly money collected for Christian Aid (the parish charity for 2023/24), Crisis and APAP (which organises the local shelter for homeless people). Most of this was from Carols on the Green in mid December.

10. STAFF COSTS AND NUMBERS

	2023 £	2022 £
Employees	35,534	36,950
Organist (self employed)	5,205	5,826
Gross Wages and Salaries	40,739	42,776

The Church employed a part-time office administrator and a Children & Families Worker (C&FW) in 2023. It paid an organist who was self employed. During the year the PCC recruited a facilities manager. The original post holder left in November and was replaced. The C&FW's contract ended in August and the role was not filled until 2024. No employee received emoluments in excess of £60,000.

The Vicar is considered by the Trustees to be the Key Management Personnel for staff. No Key Management Personnel received any payment.

Employees who were engaged in each of the following activities:

	2023 TOTAL	2022 TOTAL
Activities in furtherance of organisation's objects	3	3
	3	3

11. TRUSTEES AND OTHER RELATED PARTIES

No payments were made to members of the PCC or any persons connected with them during this financial period. No material transaction took place between the organisation and a PCC member or any person connected with them. As explained in the Annual Report the PCC is grateful to St Paul's Trust for the grant of £5,300 towards the parish administrator's salary. Three PCC members are also Trustees of the Trust.

12. PUBLIC BENEFIT

The PCC acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit.

13. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that

maintaining the free reserves stated combined with review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks and confirm that they have established systems to mitigate significant risks.

14. DESIGNATED FUNDS

On receipt of the legacy from Patricia Diack of £120,000 in 2021, the PCC agreed these funds should be designated for the major refurbishment work being planned for both the Church and Hall buildings. A further £9,008 was received in 2022. Due to the higher than expected costs of subsidence work to the hall in 2022, the PCC agreed to transfer back £70,000 to general reserves. In 2023 preparatory work on the refurbishment of the Church Hall costing £8,040 has been undertaken. This has been financed from Designated Reserves.

