



ST PAUL'S CHURCH
WINCHMORE HILL

Annual Report and Financial
Statements of the Parochial
Church Council

For the year ended
31 December 2018

BACKGROUND

The Parochial Church Council of the ecclesiastical parish of St Paul, Winchmore Hill has responsibility, in conjunction with the Priest in Charge and churchwardens, to promote the Church's ministry of evangelism and pastoral work for which Christ has commissioned us in this parish. It is also responsible for maintaining the church buildings and the hall complex in Church Hill, London N21 1JA and for the proper stewardship of the church's financial position and other resources.

MEMBERSHIP

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) or the PCC in accordance with the Church Representation Rules. Elected members normally serve three years commencing at the conclusion of the APCM at which they are elected. During the year to 7th April 2019 the following have served as members of the PCC:

<i>Priest in Charge:</i>	The Revd Daniel Sandham
<i>LLMs' Representatives:</i>	Mrs Christine Holder, Mr Tom Smith
<i>Churchwardens:</i>	Mr Alan Davis Mr Michael Laurie

Deanery Synod Representatives:

Martyn Caswell	John Hey	Vicky Ward
Susan Chambers	Stephen Miller	
Andrew Dodd	Diana Stansall	

Elected Members:

Anne Berry	Lindsay Kennelly	Sandra Mortimer
Joanna Brown	Kirsten Lijeskic	Alison Atkins
Kirsten Lazarus	Kate Roberts	(Treasurer)
Stavros Partou	(Secretary)	Ann Petrides
Mesnard Smith	Similade Guttridge	Will Sheldon
Diana Hine	Phil Morehen	

CHURCH ATTENDANCE

Average Attendance at Sunday services was 190 adults and 72 children and young people, and the average number of weekly communicants was 136.

287 adults and 130 children attended church on Easter Day, and there were 212 communicants.

440 adults and 212 children attended church on Christmas Eve/Day, and there were 164 communicants.

There were 33 infant baptisms over the course of the year.

ANNUAL REPORT ON THE PROCEEDINGS OF THE PAROCHIAL CHURCH COUNCIL AND ON THE ACTIVITIES OF THE PARISH GENERALLY

The PCC met seven times during 2018. In addition to standard business:

- The PCC decided to appoint a Pastoral Assistant for 2018-9 while there was no title curate in post, to be housed in St Paul's Lodge. It was also decided to rent one of the bedrooms of the Lodge to generate income to offset the Pastoral Assistant's salary;
- In July we appointed Alexander Veal, of ARTArchitects, as our new Quinquennial Inspector;
- At the September meeting, the Priest-in-Charge presented a paper detailing his reflections on his first six months in post, highlighting three areas for growth and development: Worship, Children and Young Families, and Belonging and Nurture. A Working Group was set up to meet in the early part of 2019 to take forward discussions about how to develop the 0915/1030 service pattern, which will make recommendations to the PCC in May. Additionally, the PCC has discussed the possibility of appointing a full-time children's worker or youth worker.

MINISTERIAL TEAM

- The Revd Daniel Sandham was licensed by the Bishop of Edmonton as Priest in Charge on 24th January 2018;
- Millie Gibson was commissioned as Pastoral Assistant on 9th September by the Archdeacon of Hampstead;
- The Revd Christine Morton continued in her role as Honorary Assistant Priest (Permission to Officiate);
- Sarah Elkins was licensed as a Licensed Lay Minister (LLM) on 14th June 2018 by the Bishop of London, and Mark Ashworth, Chris Holder, Lynn van Keulen and Tom Smith were re-licensed by the Bishop of London in July;
- Alison Phillips was made deacon at Petertide at St Paul's Cathedral, to serve her title at All Saints, Edmonton;
- Ben Martin, an ordinand at Oak Hill College, was on placement at St Paul's during July, as part of his ministerial training;
- Millie Gibson and Tom Smith were both recommended for ordination training, and will commence residential formation in September 2019.

LAY PERSONNEL

- Alan Davis and Michael Laurie continued in office as churchwardens in 2018, with Alan chairing the PCC during the interregnum. They were supported by six deputy-wardens (Anne Berry, Martyn Caswell, Susan Chambers, John Hey, Stavros Partou and Mesnard Smith) and a team of sidesmen in ensuring the smooth running of Sunday services;
- Hilary Crocker continued to support the church as Parish Administrator, assisted by Claire Knipe;
- The Church can only run with the help of a large number of people who play significant roles. A few are paid, but the overwhelming majority are volunteers.

WORSHIP AND PRAYER

- The variety of opportunities for worship and prayer continued during 2018;
- A day pilgrimage was made to Norwich on 29th September, including the shrine of Julian of Norwich, and Norwich Cathedral;
- House Groups and the Meditation Group continued to meet in people's houses. These small groups remain a source of support, fellowship, learning and prayer for those who attend;
- 29 adults and young people were confirmed, including 8 adult baptisms, and 3 adults were received into the Church of England by the Bishop of Edmonton in June. Catechesis, or the preparation of people for initiation into the Church of God, remains one of the most important and significant parts of the life of our church;
- People from St Paul's attended the Lent Churches Together in Palmers Green and Winchmore Hill course at Holy Trinity;
- Groups for children and young people continued to offer age-appropriate worship and teaching during the 1030 service;
- Music remains an important feature of our worship, with the choir singing at the 1030 service and on feasts, led by Christopher Foreman (Director of Music), the band accompanying all-age services, and Christopher and Margery Dey accompanying the 0915 service;
- We welcomed our uniformed organisations on a number of occasions for Parade Services, including a Remembrance Sunday service on the centenary of the Armistice.

SCHOOLS

- The Revd Daniel Sandham is an ex officio governor of St Paul's School, and Sarah Lawrence and Jill Ashcroft are appointed by the PCC as foundation governors.

- Clergy and ministers from the parishes which feed into the school lead collective worship once a week, as well as smaller acts of worship and RE teaching;
- Whole School Services take place in St Paul's Church twice a term, as well as the annual Thanksgiving Service, Leavers' Service, and Christingle services;
- Keble Prep School held their annual Carol Service in church, and the Priest-in-Charge led assemblies in school for Easter and Harvest.

The Revd Daniel Sandham, Chair of the PCC

SOCIAL AND FUNDRAISING

It is important that we vary the activities that we offer the parishioners. We started 2018 with a Burns night with a live band. The whisky flowed and everyone had a great time. We raised about £2000 profit. The May Fair was very successful and with the Grand Prize Draw over £4000 was raised. Our summer event was a garden party – thanks to Daniel and Elise for letting us use the vicarage garden for the event. We were blessed with good weather and the large numbers indicated the event's popularity. A small profit of £500 resulted. 2019 started with a Patronal Festival celebration which culminated in a "bring and share" lunch – another great social occasion. A small profit resulted from a raffle, but the main idea was for a social event. We held a Pancake Party with the uniformed organisations on Shrove Tuesday as we continued our varied social events.

Martyn Caswell, Chair of Social and Fundraising Committee

MISSION AND OUTREACH

- Carols on The Green was once again a great success and a wonderful community event. With an estimated attendance of over 400 people from the parish and local area joining together in a public act of worship and praise. Details of how much money was raised can be found in the Charity and Outside Giving report below;
- St Paul's continues to be part of Churches Together in Palmers Green and Winchmore Hill and, with our friends from other churches, participates in the Winchmore Hill Community Care Scheme and in the Good Friday Walk of Witness;
- The Winter Night Shelter at St John's Palmers Green, which began in 2015, was run again this year, supported by a large number of volunteers from St Paul's;
- In September we ran the Ambassadors For Christ programme, part of the Diocese of London's Capital Vision 2020. This included three visiting

preachers and variety of materials to help people be more confident in living out their faith in their daily lives;

- A Welcome Coffee Morning was held, and we have continued to seek to welcome newcomers to the church community;
- The Mothers' Union continues to participate in a programme of outreach through the wider MU family. Individual members of our branch continued their vital work through the MU Church Toddler group and service and regular Fellowship Lunches for parishioners and the recently bereaved, and more widely at the 3C project at Great Ormond Street.

The Revd Daniel Sandham, Chair of Mission and Outreach Committee

CHARITY AND OUTSIDE GIVING

Once again our church community was very generous in its support of fund raising events for various charities during 2018. The money raised was as follows:

- £1360.60 was raised for MIND, our Annual Charity from September 2017 to July 2018. This sum included £300 donated by the Scouts from their Christmas Fair. (A total of £2115.10 was raised for MIND during the whole fund-raising period.)
- £1009.15 was raised for the North London Samaritans, our annual charity from September 2018 to July 2019.
- £908.76 was raised for the Lent Appeal for the homeless, of which £496.76 was raised by the Scouts at their Gang Show.
- £202 was raised through a retiring collection for the DEC Indonesian Tsunami Appeal.
- £1087 was raised during Christian Aid Week; this included money raised by St Paul's School. Thanks go to our Christian Aid Representative, Luise Schafer, for organising this.
- £31.70 was raised at a cake sale for action against knife crime.
- Carols on the Green 2018 raised £1100 for the local Night Shelter and £1858.58 for CRISIS. In addition to this, members of our congregation volunteer to help at the Night Shelter.

The total money raised in the parish during 2018 for these charities was £7557.21.

The North Enfield Foodbank collection point is now in the church porch. The food and other goods donated at our Harvest Festival service were taken to the Foodbank in October and further donations, including toys and children's books, were delivered in time for Christmas.

In addition to the funds recorded above, our branch of the Mothers' Union raised £900 for a number of charitable projects organised by the Worldwide Mothers' Union. These projects (which take place in London, the UK and

overseas) provide support for families and training to help parents learn skills they can use to provide for their families, both financially and emotionally.

Sue Chambers, Chair of Charities Group

SAFEGUARDING

- At its first meeting of the PCC year the PCC is required to formally adopt the safeguarding policy for the coming year and this was completed in May 2018. The policy was then put on display in a number of places along with updated notices advising of the safeguarding team and relevant contact numbers. The safeguarding audit was also completed and returned to the Diocese.
- Joanna Brown continues in the role of Children's Champion, Marie Sheldon as safeguarding officer.
- Alison Stiles continues to process the D&B checks for new volunteers and periodically checks those due for renewal. She has completed additional training during the last year with a focus on GDPR changes. She has undertaken the usual review to ensure that all those who work with children have checks in place and reported the same to the safeguarding officer. The previous system where that would be reviewed as a check and balance by the safeguarding officer is currently frustrated by the GDPR rules and the safeguarding team need to meet to agree a policy on this in relation to data sharing so that we can have an effective system.
- The safeguarding team proposed and implemented with Daniel 'Safeguarding Sunday' on the 18th November 2018. The aim was to bring to the attention of all in the parish in an appropriate way the importance of safeguarding for all of our church community. This was the focus of the 0915 and 1030 services with the sermon also focusing on these issues. There was a short presentation by the safeguarding officer as to how we approach safeguarding in our church and how we can all be responsible for the same. A short DVD was played. Safeguarding Sunday appeared to be well-received and we would propose that it is repeated at suitable intervals (possibly bi-annually).
- The team proposes that there is a review of safeguarding in the parish now that Daniel has completed his first full year to include the GDPR review mentioned above, how we take forward safeguarding in conjunction with the review of children's groups and the service plan and with a view to further training (that was carried out last in 2017 and early 2018) to ensure that any newer recruits or those who could not attend previously can complete training. Some areas that could do with a review and improvement were identified as a result of the questions posed by the Archdeacon's visitation.

- The PCC will need to complete the annual adoption of the safeguarding policy at the first session in May 2019 and the clergy will need to complete the annual audit/return in conjunction with the safeguarding team.

Marie Spewyn, Parish Safeguarding Officer

REPORT OF THE MEETINGS OF ENFIELD DEANERY SYNOD

The Deanery Synod met three times during the year, meetings are open to all members of the Anglican churches in Enfield.

Spring 2018

In January the Deanery met at St Peter's, Grange Park with a theme of celebrating children's and youth work: St Thomas, Oakwood run an Easter holiday club with games, Christian songs, drama, craft and a bible talk, giving an opportunity for children to respond to the good news of the bible.

St Peter & St Paul, Enfield Lock has eight new young servers. The group visited Walsingham, where they enjoyed the activities and bible study and were surprised at the number of young people on the pilgrimage. Young people who serve together both build a community and their connection with/to God.

The Sunday school at St Andrew's, Southgate has a flexible approach for the venues, group size and age, with one theme focus per term. Activities include craft and drama, shared with the congregation resulting in meaningful Christian fellowship.

St Michael's school built some 10 years before the church has a strong co-operative relationship with the Church. Both parish and the school benefit from this trust, openness, commitment and commonality, which enables the children to become part of a Christian community.

Summer 2019

As usual the summer meeting was a social held this year at St Aldhelm's

Autumn 2018

The November meeting at All Saints Edmonton enjoyed a talk from The Bishop of London, The Rt Revd Sarah Mullally.

Bishop Sarah had been in the post of Bishop of London for some six to seven months. The bishop gave her feedback. She commented that Millennials are 'radical about poverty'. She also spoke of finding alternative means of funding (i.e. alternative to the Common Fund). She reflected that any strategic funding model based on 'Parish share' will always struggle.

Diana Stansall, Deanery Synod Representative

REPORT ON THE FABRIC OF THE CHURCH

During the year all the statutory tests on gas and electricity supplies and installations were satisfactorily carried out. Other ongoing maintenance issues were resolved, one being repairs to the external lighting circuits.

Boundary Wall: This issue, which started in 2012, continues as yet without resolution. As previously reported, it is not an insurance claim under the terms of our policy. During 2016 we accepted a rebuild tender, but which has not been implemented due to collapse of the agreement previously agreed. This committee continues to seek a resolution, albeit progress is very slow.

Other repairs to cracks in the wall in the Hayward Garden have been completed.

Hall and Lodge: Redecoration of the Lodge is now complete, and it is currently occupied by the Pastoral Assistant, and another tenant.

Outline plans for refurbishment of the Hall kitchen were presented and agreed by the PCC, with the proviso that some elements of storage detail were to be ratified by kitchen users. The main aim of the refurbishment was to install continuous stainless steel worktops, for the walls to be finished with industrial quality clean-wipe surfaces, and for windows to be replaced with double-glazed units.

Church: The planned lighting replacement scheme has not yet taken place. A faculty has been obtained for the CES Lighting scheme to be used. It is hoped that the lighting scheme, along with internal redecoration of the Church, will be completed in the summer of 2020. Funds for these projects are available. The costs are expected to be in the region of £100,000 which will be covered by funds in the Flaherty Bequest.

In February and March 2018, the Church suffered several attempted break-ins. Damage occurred to windows in the Servers' Vestry, and two of the stained glass side windows in the Lady Chapel. Repair costs were covered by an insurance claim and an anonymous donation. During this time, a large number of other churches in the Enfield, Palmers Green and Southgate area were also broken into using the same method of entry.

Theft of lead from Church roofs continues to be an issue. All the lead flashing on our roofs has been painted with a SmartWater marker. A number of warning notices to this effect are now displayed at ground and higher levels.

The PCC approved plans to replace the existing temporary platform in front of the pulpit with a purpose-built podium, to be constructed from oak.

Quinquennial Inspection: A five yearly inspection carried out by our appointed architect. Next review due in 2021. No un-resolved issues are outstanding .

John Hey, Chair of Church and Premises Committee

FINANCIAL REPORT

Direct comparisons between figures for 2017 and 2018 are difficult to make this year. I took over as treasurer in July and inevitably new eyes see things slightly differently. We have also started using a new software package called Finance Co-ordinator. This allows for much greater detail in allocation of income and expenditure than in the past. This will be useful for budgeting and management accounting in future.

One of the differences is that this package has an “Agency Collection” function. This allows for funds collected for other charities to be accounted for in a way that does not include them as part of the income of the Church. The principle behind this is that the monies collected, for example for our Parish Charity, never actually belong to the PCC. In 2018 there is a mix in the way charity collections have been treated because our fund-raising year does not coincide with the accounting year. Next year all the money we hold for other charities at the end of the year will be shown as a creditor (see note 9 of the accounts).

Total income in 2018 is down by about £20,000 compared with 2017. This is largely due to the fact that legacies totalling £19,000 were received in 2017. Having said that, income from planned giving and plate collections is down some £15,000. 2017 income was down £10,000 on 2016 in this area too. A stewardship campaign is planned for 2019 to help increase giving. Income from grants was up by almost £8,400, mostly related to monies received from St Paul’s Trust for the refurbishment of The Lodge.

Total expenditure is also down by almost £28,000. This is largely due to the reduction in the amount the PCC agreed to pay for the Diocesan Quota in 2018. This reduction will not continue in 2019 so expenditure is likely to be over £200,000 this year. Other variations include expenditure on the refurbishment of the Vicarage in 2017 not incurred in 2018 and works to The Lodge in 2018. Grants to charities are also much lower partly because of the use of Agency Collection as outlined above. We did not incur recruitment costs in 2018 (£2,889 in 2017). Allocation of expenditure between various areas has been done slightly differently but overall the running costs for the Church and Hall have remained steady. We are now accounting for the costs of social and fund-raising events and not just the net profit which increases expenditure but this is also reflected in increased income. The costs of employing our Pastoral Assistant are new for 2018 but the Junior Choir Director left in 2018 so costs for Music have reduced.

There was an excess of income over expenditure for 2018 of £20,178. Our General Reserve now stands at £144,249. The PCC considered it’s Reserves Policy at a meeting on 11 March 2019 and approved the following:

It is the policy of this church to keep three months general running costs (hall, church, staff and diocesan quota) and a term’s hall income in reserve to cover unforeseen emergencies.

On the basis of annual expenditure of around £200,000 and Hall income of £75,000 per annum this comes to £75,000. As we have £144,249 in general funds, we are well placed. However, there are a number of projects being considered that would involve significant expenditure and whilst some of this might be funded from Restricted Funds, not all of it could be.

Restricted funds total £134,206. Of this the most significant is the Flaherty Fund (£102,496) which can only be used for repair and maintenance of the Church building. It is likely to be used for the lighting project and redecoration of the Church. The Hey Fund is used for projects put forward by the family. I understand they are currently considering the cleaning of the stained glass windows after the lighting project and redecoration are completed. The St Paul's Trust Fund holds a small balance that has to be spent on work to the Hall or Lodge. We are fortunate that the Trust also provides a grant to cover a significant proportion of the costs of the Parish Administrator (£5,296 in 2018) Other funds are fairly self-explanatory.

Alison Atkins, Treasurer